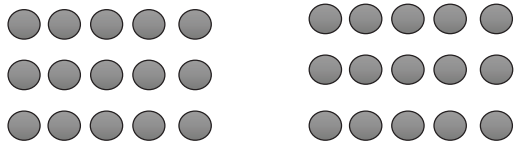


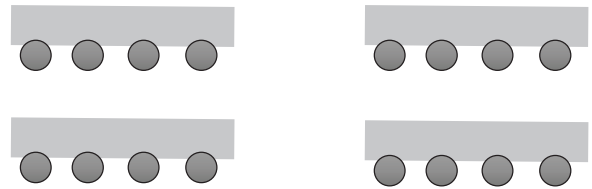
Set-up Styles

Theater Style



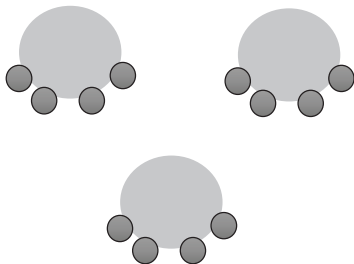
Theater: Rows of chairs (no tables) arranged with all participants facing towards the front of the room.

Classroom Style



Classroom: Rows of tables arranged with all participants facing towards the front of the room.

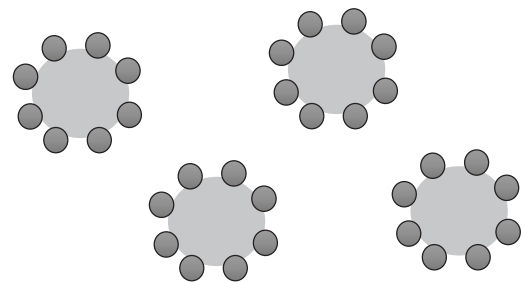
Crescent (Half) Rounds



Crescent (Half) Rounds: Seating around half of the table so all participants are facing the front with no one's back to the presenter.

**Ideal for groups that include meal service in the same room*

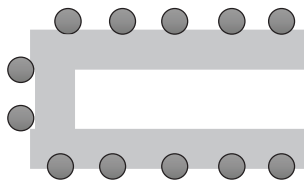
Banquet Rounds



Banquet Rounds: Round tables arranged throughout the room. Participants are seated around the entire perimeter of each table.

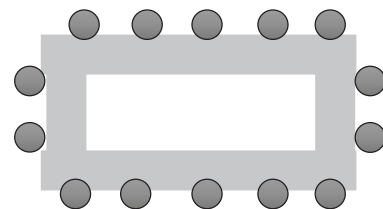
**Ideal for groups that include meal service in the same room*

U - Shape



Crescent (Half) Rounds: Tables are arranged in a large U shape with open space in the middle. Participants are seated around the outside facing the center of the U.

Hollow Square

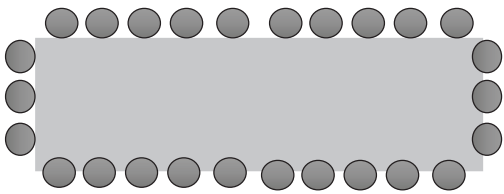


Hollow Square: Tables are arranged in a square with chairs along the outside facing an empty center.

Set-up Styles

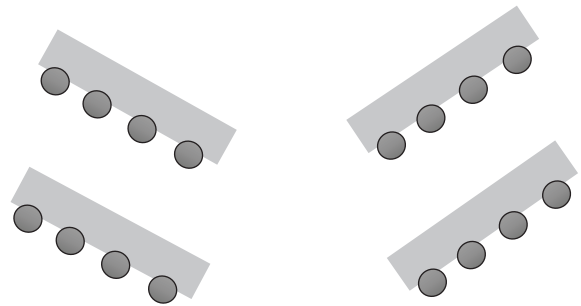
(continued)

Conference Style



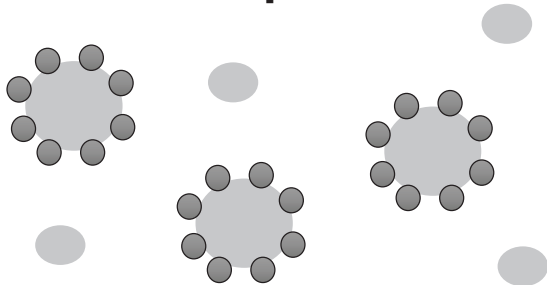
Conference: Tables arranged together to create a single large table.

Chevron



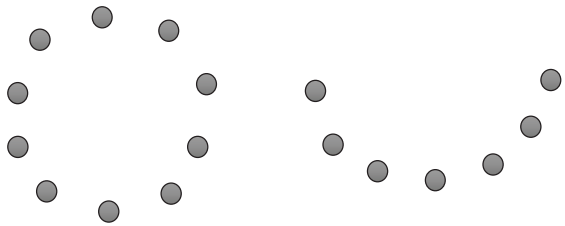
Chevron: Row of tables (and/or chairs) arranged in a V shape and separated by a center aisle.

Reception



Reception: A combination of round tables and smaller cocktail tables neatly arranged throughout the room.

Circle & Semi Circle



Semi-Circle (or Complete Circle): A variant of the U-Shape, but without tables.

**Ideal for small to medium groups with a discussion or teaching format, where little to no writing is required and participation is encouraged.*